



14 March 2025

Dear Parent/Carer

S4-S6 SQA Information and Exam Leave 2025

Pupils in S4-S6 are currently completing their courses and preparing for final SQA exams. Please find some important information for the coming weeks together with key dates below.

Exam Leave Information

Please find overleaf the key dates for S4-S6 pupils during the SQA exam diet. Exam leave for pupils is granted for revision purposes and pupils can choose to work at home. However, study facilities will be available in school throughout this period and pupils should make arrangements with their teacher to find out when they can come into school for support. When pupils come in to school for study purposes, they should wear uniform and sign in at the school office. Pupils studying 4 or more National 5s have full exam leave, as do all S5 and S6 pupils. Pupils with 1, 2 or 3 National 5s are entitled to two days before each exam for study and also the day of the exam.

Meaningful May

Pupils studying qualifications without exams (National 1-4, NPA, Skills for Work courses) will complete any outstanding work immediately after the Easter break. There will be an alternative timetable for pupils who are not on study leave. This is also a time for work experience which can be self-found or supported through our Pupil Support Leaders. The S4 Year Team will give further details in due course.

Study Support/Easter School

As in previous exam years, we will have study support prior to each exam which pupils can attend in the lead up to their exam. Each department will highlight to pupils the arrangements for these sessions and we will send the information home in our Craigmount Update before the Easter holiday. Our Easter revision sessions will run from Monday 7 April to Thursday 10 April. We will advise pupils when they can sign up to these sessions via their Year Team page. In addition to our in school programme, e-Sgoil are offering online revision sessions which are free to pupils and registration is open via their [website](#).

Individual SQA Exam Timetables

On **Wednesday 23 April**, all S4-S6 exam pupils will receive a copy of their SQA Individual Timetable. This will contain specific information for every pupil about their exam room and their exam seat number. If there are any issues, then pupils must contact their Pupil Support Leader. They should also have signed up to [MySQA](#) through the SQA website and be working through their revision plan for the upcoming exams.

Assessment Arrangements

We are confirming Alternative Assessment Arrangements with pupils and parents/carers in the coming days. If a pupil is eligible for this the parent/carers will receive an e-mail confirming the arrangements by subject/exam. We do require a confirmation of receipt from parents/carers so please look out for the e-mail from Mrs Jack.



SQA Estimates and Tracking Reports

We will issue the tracking reports which will give parents/carers/pupils a final opportunity to see progress, effort and behaviour before the Easter break. This will contain the final level the pupil will be presented at this year together with their Working Grade, which will be the teacher estimated SQA grade.

Exceptional Circumstances

Occasionally, incidents in life can occur which can impact on a pupil's ability to attend their exam. In these extreme circumstances (usually caused by illness or family bereavement) the school can make a submission to SQA through the Exceptional Circumstances service. If your child is affected by an exceptional circumstance during the SQA exam diet, please contact your child's Pupil Support Leader to discuss this as a matter of urgency. The Exceptional Circumstances service requires verified documentation from a professional such as a doctor and we can provide you with more guidance if this is required. This must be completed prior to any exam being completed and must be with us within five days of the exam date. Any application out with this timeframe will not be considered. Full details of this service can be found on the [SQA website](#).

Key Dates

SQA S4-S6 Year Team Briefings – Tuesday 1 April (S4) and Tuesday 22 April (S5/S6)

Final Tracking Report – Prior to Easter break

Easter Revision Sessions – Monday 7 April – Thursday 10 April

Summer Term Begins – Tuesday 22 April

S4/S5 Leavers Celebration – Thursday 24 April (Periods 6 & 7)

S6 Celebration – Thursday 24 April (Periods 2 & 3)

S4 & S5 Exam Leave Begins – Monday 28 April (except for pupils sitting an exam in Computing Science or Psychology when exam leave begins on Thursday 24 April)

S6 Exam Leave Begins – Thursday 24 April (when the S6 celebration takes place)

May Holiday for Pupils – Monday 5 & Tuesday 6 May

Victoria Day Holiday – Monday 19 May

S6 Induction – Thursday 29 May

New Timetable – Monday 2 June

S5 Induction – Wednesday 4 June

Yours sincerely

Scott Pye
Depute Head Teacher