

Craigmount High School Parent Council – Meeting of Council on 9 October 2023 by Teams

**Meeting Pack** 

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#### CRAIGMOUNT PARENT COUNCIL MEETING ON 9 OCTOBER 2023 AT 7PM VIA TEAMS (ACCESS

#### AGENDA

	ltem	Leading	Indicative Timing
	Welcome, Apologies and Membership Update	AT	1900-1910
1	Minutes and Matters Arising		
2.	Craigmount Update	CM	1910-1920
3.	Staff Presentation		1920-2010
	<ul> <li>Curriculum Review (focus on BGE years)</li> </ul>	Mark Gair	
	- Partnerships	Mark Gair	
4.	Treasurer's Report	ЈК	
5.	Fundraising Report	GH	
6.	PC Issues - Strike Action (and preparation for future strikes) - D of E Update - West Edinburgh Development		2015-2025
7.	AOB		2025-2030
			90 mins

#### Dates of Upcoming Meetings in Session

#### <u>#</u> Date

- 3 13 November
- 4 8 January
- 5 4 March
- 6 29 April
- 7 3 June (including AGM)

#### Proposed Format

In Person @CHS Teams In Person @CHS Teams In Person @CHS

#### **CRAIGMOUNT PARENT COUNCIL MEETING**

#### Monday 9 October 2023 7pm via TEAMS

#### **MINUTES** of meeting

	Points discussed	ACTION
		Who When
PRESENT	Parent Council         Alistair Turnbull (AT)(Chair), Tony Allan (TA)         (Secretary) ,Jen Knipe (Treasurer) , Lucy Hunter,         Alison Humphreys, Nicola Currie-Mullen, Gilly         Herbert ,Mark Bingham, Claire Labelle, Jane         Crewe* Michelle Appleby*         Clerk of Meeting: Marie Allan         Staff: Colin Meikle (Head Teacher) (CM), Mark         Gair (Acting DHT) (MG)         Community Representatives: Euan Hyslop and         Euan Davidson         Parent Forum: 5 parents (details retained by	Who When
	Secretary).	
	(* were unable to access the meeting.)	
APOLOGIES	lan Batty, Dale Graham, Jeanette Ross, Alison Thomson, Jeni Mackay	
1. Welcome and Apologies	AT opened the meeting and noted the apologies noted above which had been received from Council members unable to attend	
	It was noted that some Council members struggled to access the online meeting (despite trying).	AT and TA to look into this with affected members ahead of next online meeting (Jan)
2. Minutes of last meeting	AT reported that 4 September 2023 minutes had been circulated and approved via WhatsApp protocol; to be published on PC website	TA and AT to liaise and publish
3. Matters arising	<b>Catering</b> : CM reported that a group of S3 pupils had a productive meeting with the caterers where items of concern were discussed including the quantity supplied of some foods eg pizzas and the lack of hot food on a Friday. It was pointed out that the Council stipulate allowed quantities of certain foods that the caterers have to adhere to. The Business Manager will carry forward the issue of food provided on a Friday. The results of the consultation are being fed to Pupil Ambassadors and then to the wider school community.	Business manager to discuss further.

	Points discussed	ACTION
		Who When
	<b>Fundraising</b> : AT reported that a meeting had taken place at the end of September between AT, DG, GH, JK and NC-M to discuss process improvements with CM and within the Council. been held at the end of September. CM reported that funding requests would be sent to GH shortly and that he would discuss these with GH.	CM and GH to arrange to meet; GH feedback to feedback separately to PC.
	<b>Bank Mandates</b> : it has been difficult to get everyone together to attend the bank so this is not yet accomplished.	AT to continue efforts to resolve when possible
	<b>Improvement Plan</b> : CM reported that this is now shared on the school website.	
	School Trips: CM assured the meeting that all points made at the previous meeting had been heard clearly especially the point about the desire from parents to have an S3 residential opportunity this year instead of waiting for this opportunity in the senior phase. All S3 (and S4) had now been consulted about their preferred options and a letter has been sent to all S3 parents/carers to clarify the situation and ensure everyone had access to the same information Staff have been consulted about their availability to lead such a trip. There should be a definitive answer before the end of October to allow parents to start saving if necessary. CM pointed out that Edinburgh Council was looking again at the whole issue especially whether all pupils would be able to afford trips.	CM to communicate with parents by end of October and provide update at next meeting.
4. Craigmount Update	CM handed over to 2 S3 pupils (Rishi and Isabella) who outlined achievements and events which had taken place including winning a Digital Schools Award, celebration of achievements, curriculum information evenings and a pupil leadership evening. There had also been fun S1&2 Adapt days and the extra-curricular programme had been shared with pupils including a successful Fare to advertise the programme. There were good football and netball results and a successful focus on maths week. The Every Day Counts initiative was running	
5. Staff presentations:	well to support pupils' attendance.	

		Points discussed	ACTION Who When
a.	Curriculum Review (focus on BGE years)	Mark Gair (Acting DHT) outlined the structures, courses and pathways which have now been introduced for S1-3 pupils after the Senior Phase review so that clear progression can be seen. He highlighted the key considerations which had informed the review: Progression for all in learning; the number of teachers seen in S1/2 after primary school; options for pathways into the senior phase; the coverage of all curricular areas and what skills would be developed through learning. Time for interdisciplinary learning and the balance of subject integration, rotas and individual subject opportunities were also shown. MG explained the consultation procedures with staff, pupils and parents/carers which had led to the new S1 model now being implemented. This allows for collaborative curricular planning and building on prior learning. Next week Topic Planning would be launched which would allow for a consistent approach to pupils' learning. MG was asked how pupils were given information about other courses, including courses such as NPAs, to help with S3 choices. He explained that there were planned processes in the school calendar for faculties to give pupils and parents information. MB asked if the use of AI was being looked at and CM explained that the SLT team were attending a course in February to look at this topic.	Who         When           Staff and pupils to continue to implement the new structure throughout the session         implement the new structure throughout the session

		Points discussed	ACTION
			Who When
b.	Partnerships	Mark Gair: He explained that much work had been done on this topic as it was part of the school Improvement Plan. This was related to local community involvement and partnership agreements. Craigmount Career Conversations initiative was being launched to look at regular and meaningful engagement with a wide range of industries. This was open to all pupils regardless of pathway selection and created further opportunities for collaborative approaches. A roadmap for this approach was being developed with regular sessions with outside speakers being hosted in the staffroom. A Twitter page has been established: Developing the Young Workforce (DYW)Twitter to help pupils with information sharing. AT pointed out that this was an opportunity for parents to become involved as there was a variety of skills available in the community; it was good to know that there was now a more co-ordinated approach to take this forward. MG was asked as to what partnership initiatives were being established around AI. MG confirmed that the SLT team would be attending a session on this early in the new year.	WhoWhenInformation opportunities to continue detailed in the school calendarEngagement to continue with the wider community and partners to further develop partnerships throughout the session. Craigmount Career Conversations to be launched by appropriate school staff.
6.	Treasurer's report	Jen Knipe: explained that there had been a few recent expenses and that she was now looking to provide a budget projection once all	Budget projection to be produced when all funds in place
		fundraising was in place. There was currently a surplus of £2913.36; the fundraising committee would confirm which applications for funds would be approved.	
7.	Fundraising report	<b>Gilly Herbert</b> : £692 had been received which went directly to suppliers to provide kit for the senior football team. Requests had already been received to provide kit for S1 football and uniforms for the cheerleaders. £800 was still due in funds. The school show in June was a good opportunity, as previously, to seek sponsorship.	Faculties to be asked for requests for funding

	Points discussed	ACTION Who When
a. Strike Action (and preparation for future strikes)	AT explained that this was obviously a hot topic. Anger had been expressed by parents at the late notification of the recent school closure. It was explained that this was a council decision outwith the school and that the late notification was partly due to last minute attempts to avert the strike. CM explained that a risk assessment was in place for closures. As a PPP school some support staff were not affected but pupil support needs would be compromised. AT expressed his willingness to write a letter to the Council on behalf of CPC to indicate the unacceptability of the late notice of the closure for parents.	AT to write to the Council expressing concerns about the late notification of the school closure
b. Duke of Edinburgh update	CM explained that this remained a challenge and the school are continuing to look for viable solutions in light of recent departures of staff trained to lead DofE training and learning. CM explained that training was quite a lengthy process; qualified volunteers within the wider community were being sought.	Qualified staff to be sought in the wider community; staff to be asked about obtaining the necessary qualifications
c. West Edinburgh development	AT thanked Mark Bingham for the very detailed letter he had prepared for the Council on behalf of parents/carers on this topic, a copy of which he had circulated to the PC for information/comment. It outlines the 4 key issues which had been rumbling on since 2019; there had been 10 engagements on this issue. The speediest estimate for building an extension to the school would be at least 6 years. The letter would extend an invitation to meet with a delegation arranged by the Parent Council to discuss the issues. MB was thanked for his sterling work and he agreed to continue to assist with taking this forward.	Letter to be sent to CEC as soon as practicable
9. <b>AOB</b>	AT would continue to attend locality meetings and report back.	AT to circulate notes of meetings
10. Date of next meeting	13/11/23 at 7pm at CHS	



# Craigmount Update

### **Craigmount High School**

**Key Events** 



Digital Schools Award

Celebration of Achievement

Curriculum Information Evening

Pupil Leadership Event

Humanutopia (S2 & S4)

Extra-Curricular

S1 & S2 ADAPT Days Sporting Updates

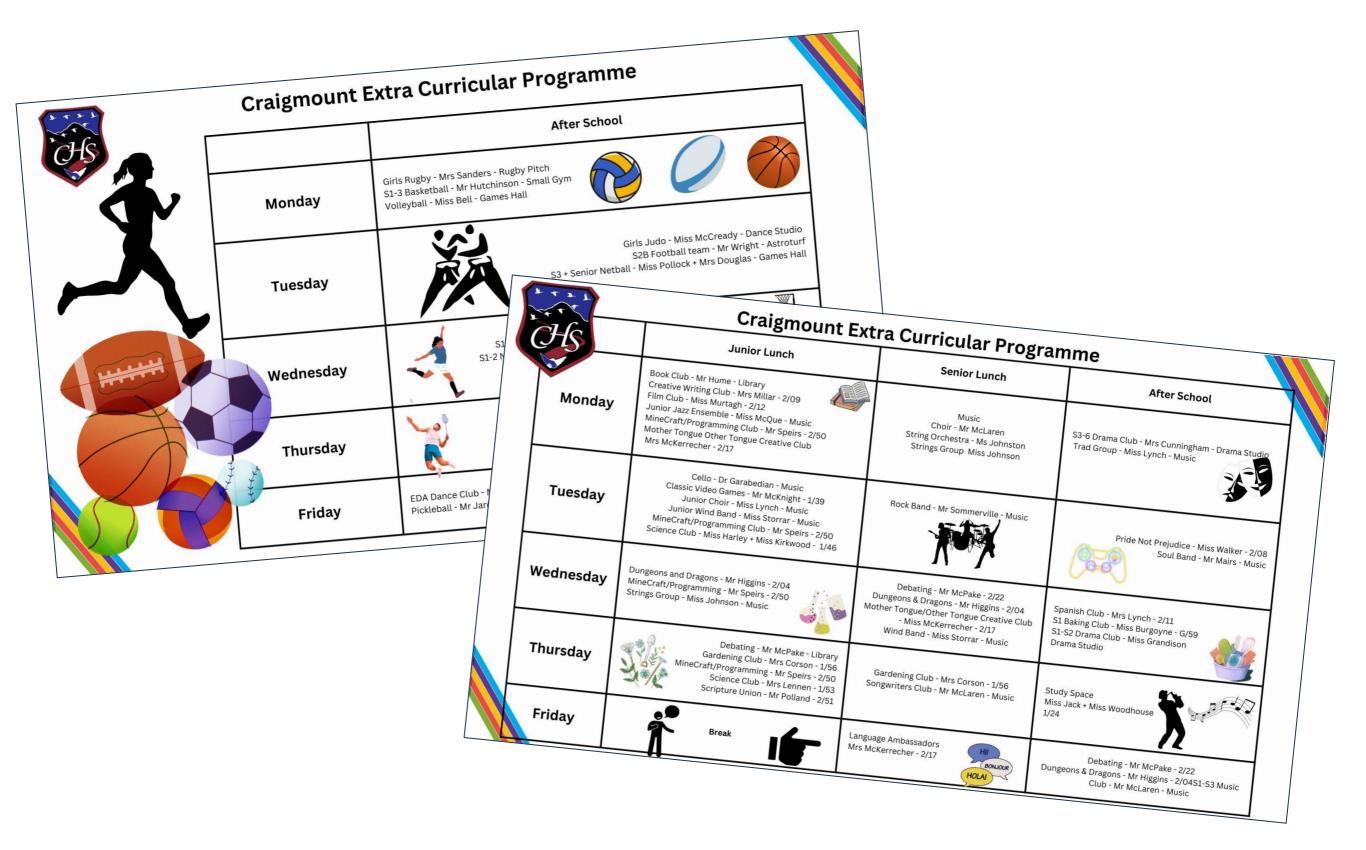
Maths Week Scotland

(DALT DISNEP



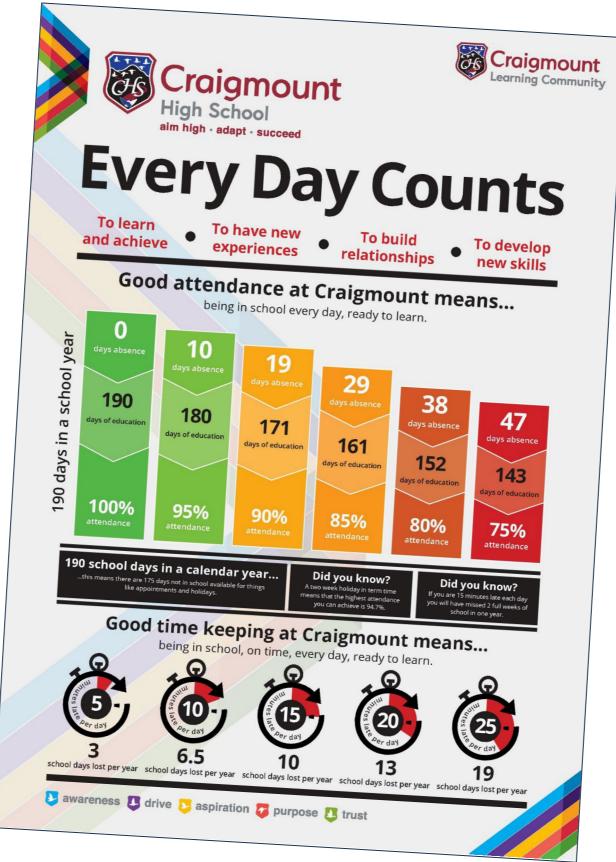
### **Craigmount High School** Extra-Curricular





### **Craigmount High School**

### Attendance

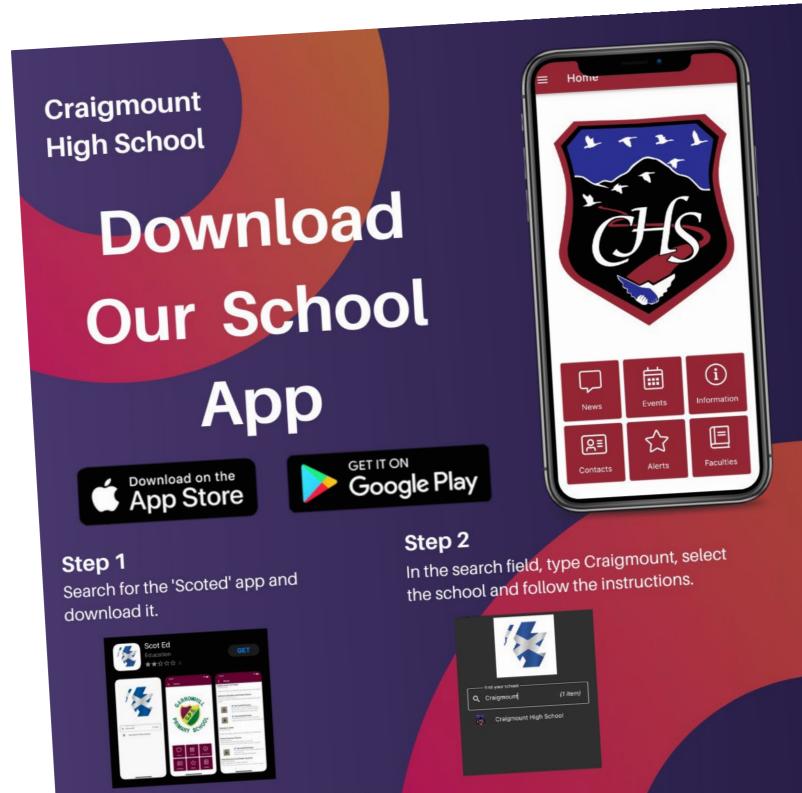






### **Craigmount High School**

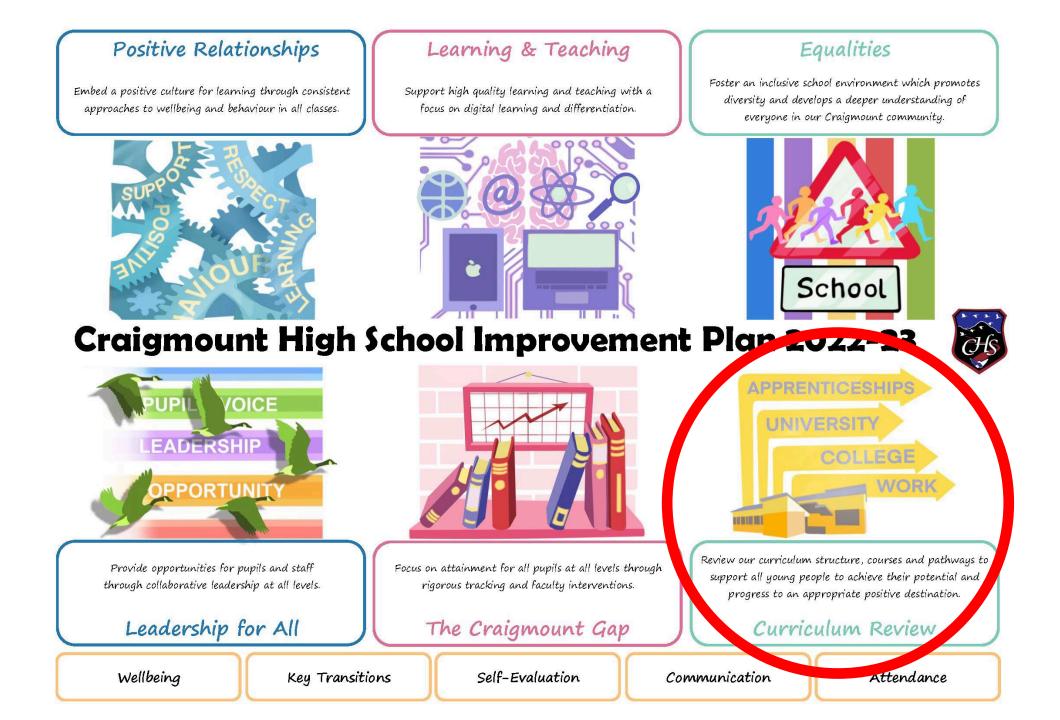
Craigmount App

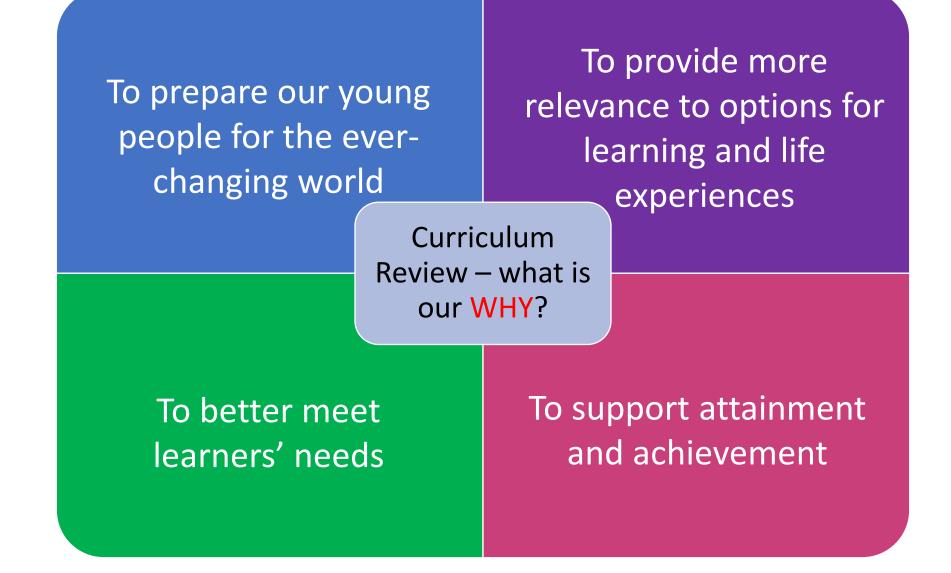


You will now have access to our school app!



## Curriculum Review





🔈 awareness 🚨 drive 🍃 aspiration 🍞 purpose 🚨 trust



54	English (4)	Mathematics (4)	Choice 3 (4)	Choice 4 (4)	Choice 5 (4)	Choice 6 (4)	Choice 7 (4)	PE (2)	RME	PSE

### \$5/\$6

55/6	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5	Wider	PSE
L6 \$ 7	(6)	(6)	(6)	(6)	(6)	Achieve	



Pathw	ay <u>1</u> : 7 Level 3/4/5	options										
1	Choice 1 (4)	Choice 2 (4)	Choice 3 (4)		Choice 4 (4)	Choid (4			ice 6 4)	ice 7 4)	Wider Achieveme nt	Wider Achieve PSE
athw	<u>ay 2</u> : 4 Level 6 & 1 L	evel 3/4/5 opti	ons									
2	Choice 1 (6)		Choice 2 (6)		Choice 3 (6)			Choice 4 (6)		ice 5 4)	Wider Achieveme nt	Wider Achieve PSE
athw	ay <u>3</u> : 3 Level 6 & 2	Level 3/4/5 opt	ions,									
3	Choice 1 (6)		Choice 2 (6)		Choice 3 (6)			ice 4 4)	Choic (4)	Volunteeri ng	Wider Achieveme nt	Wider Achieve PSE
athw	ay <u>4</u> : 3 Level 6 & 3 L	evel 3/4/5 opti	ons									
4	Choice 1 (6)		Choice 2 (6)		Choice 3 (6)			ice 4 4)	Choic (4)		ice 6 4)	Wider Achieve PSE
athw	<u>/ay 5</u> : 2 Level 6 & 4 I	Level 3/4/5 opt	ions									
5	Choice 1 (6)		Choice 2 (6)		Choice 3 (4)		ice 4 4)		oice 5 (4)	oice 6 (4)	Wider Achieveme nt	Wider Achieve PSF
athw	<u>/ay 6</u> : 1 Level 6 & 5 I	Level 3/4/5 opt	ions									
6	Choice 1 (6)		oice 2 (4)	Choice 3 (4)		ice 4 4)		oice 5 (4)	Choi (4	Volunteer ng	Wider Achieveme nt	Wider Achieve PSE
athw	/ay <u>7</u> : 5 Level 6											
7	Choice 1 (6)		Choice 2 (6)		Choice 3 (6)			Choice 4 (6)		Choice 5 (6)		Wider Achieve PSE

Subject	NQ (Core Offering)	Other/Wider SCQF
Art	Art & Design	Photography NPA Drawing & Painting
Business	Business Management	Business & IT NPA Business Skills FA
CDT	Design & Manufacture	Design, Engineer & Construct
Computing	Computing Science	Computer Games Development NPA Cyber Security NPA Data Science NPA Esports NPA Web Design NPA
Drama	Drama	Acting & Theatre Performance NPA Creative Industries SfW
English	English	Scottish Studies Journalism NPA
FCT	Health & Food Technology Practical Cookery	Hospitality SfW Early Learning & Childcare

Subject	NQ (Core Offering)	Other/Wider SCQF
Maths	Maths	Applications of Maths Personal Finance
Music	Music Performance	Music Technology Music Performing NPA
PE	PE	Team Sports NPA NC Sport & Fitness HNC Sport & Fitness
Science	Biology Chemistry Physics	Environmental Science Laboratory Science SfW Science & Health NPA
Social Subjects	History Geography Modern Studies	Climate Change & Sustainability NPA Criminology NPA NC Social Subjects
World Languages	French German Spanish	ESOL Languages for Life & Work Travel & Tourism

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### **Key Considerations**

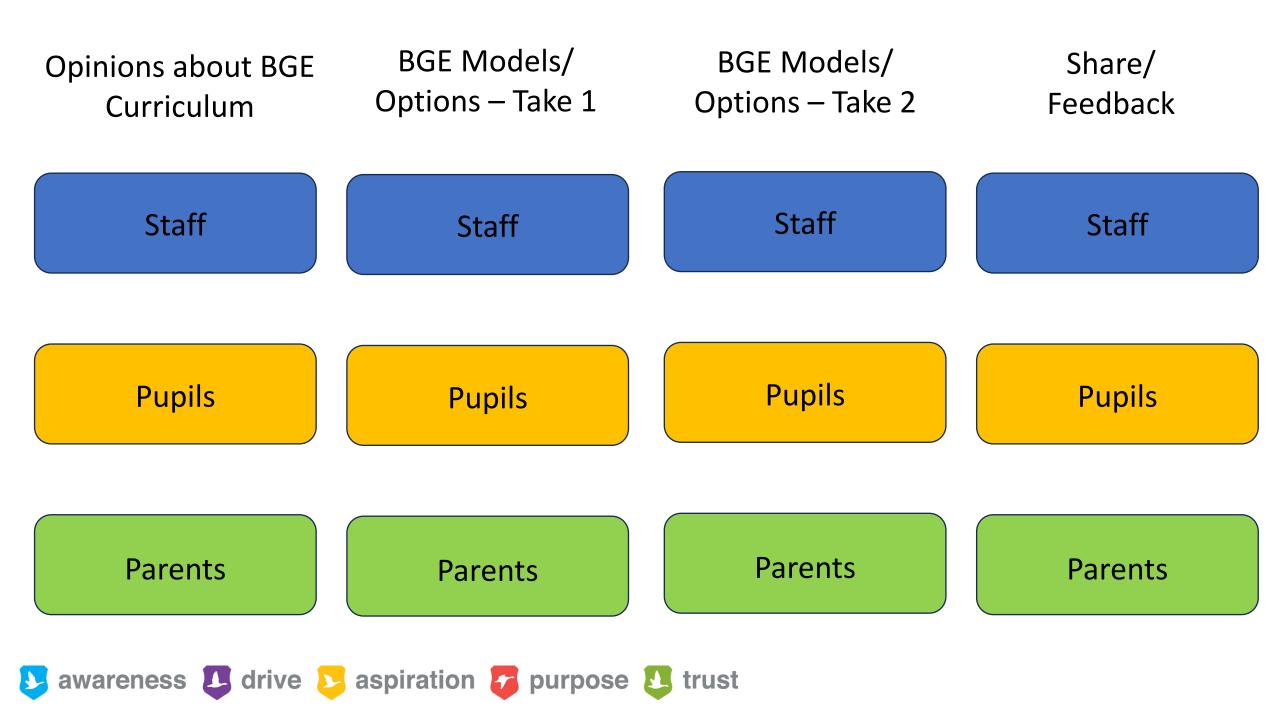
- Progression in learning for all
- Number of teachers
- Options of pathways into Senior Phase

💶 drive 🔼 aspiration ┲ purpose 🔼

- Coverage of each curricular area
- Think about what skills will be developed through learning

trust

- Time for interdisciplinary learning
- Balance of integration, rota and individual subjects



### **Curriculum Model & Implementation**

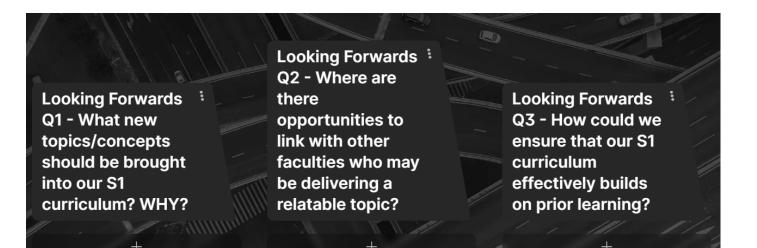
	1 2 3	5678	9 10 11 12	13 14 15	16 17	18 19 20	21 22	23 24 25 26	27 28	29 30	31 3	2 33	
S1	English (4)	World Languages (4)	Maths (4)	Science (4)		al Subjects (3) ₹	Drama Music	Digital Skills (2) (2)	CDT (2)	PE (2)	RME	PSE	15
<b>S</b> 2	English (4)	World Languages (3)	Maths (4)	Science (3)	Social Subjects (4)	Expressive Arts (2)	Technology (2)	Personal- isation (2) (2)	Project Learning (2)	PE (2)	RME/P	T U SE t o r	13
S3	English (4)	Mathematics (4)	Choice 1 (3)	Choice 2 (3)	Choice 3 (3)	Choice 4 (3)	Choice 5 (3)	i Choice 6 (3)	Project Learning (2)	PE (2)	RME	PSE	13

Awareness I drive aspiration purpose I trust

### **CURRENT S1 OVERVIEW**

Subject	August – October	October – January	January – March	April – June
CDT	Product design and manufacture – Kitchen utensil. Focus on idea generation, use of hand tools, safe working practice, and evaluation.	Product design and manufacture – Phone holder. Development of idea generation, broaden experience of hand tools, introduction to machinery.	iPad based sketching and rendering techniques. Building on skills introduced by Art department. Developing competence with stylus; using various line and rendering options to create thumbnail designs or illustrations.	Intro to Architecture and modelling. TBC
PE	Dependent on activity – S1 classes will be on a rotation of activities which they will experience at various points of the year depending on facility.	Dependent on activity – S1 classes will be on a rotation of activities which they will experience at various points of the year depending on facility. <b>December – Scottish country</b> dancing	Dependent on activity – S1 classes will be on a rotation of activities which they will experience at various points of the year depending on facility. Feb – Mar – Taster sessions of potential S2 and beyond pathways: Creative and aesthetic PE Team sports Individual sports	Summer games and athletics in preparation for Sports Day.
RME	Introductions Overview of RMPS Beliefs and values Debating – moral dilemmas	Philosophy: Ultimate Questions Focus on skills – analysis and evaluation	World Religions: Project on the 6 world religions	Inspirational People

### **Collaborative Curriculum Planning**



#### Music

awareness

Scottish music: could link with PE to develop a rounded understanding of Scottish dances. Also, could link with history to gain a deeper understanding of the background of dances.

drive

#### Drama

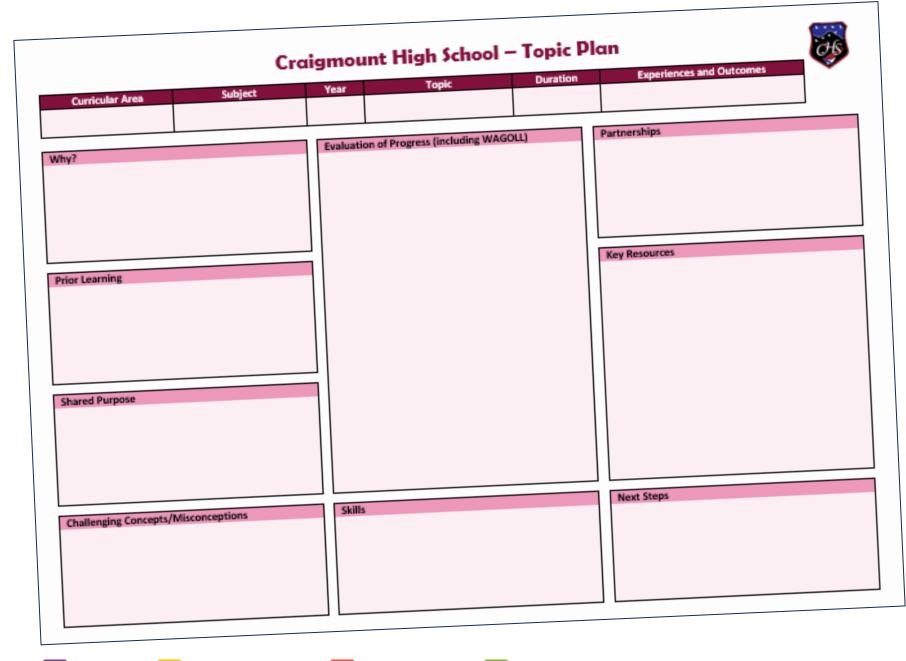
Any social subject topic. English, poetry and text. CDT, product design. Music any music tech or performance. RME moral dilemmas and inspirational figures. pSE anti bulling, substance abuse, gambling. FCT product design.

trust

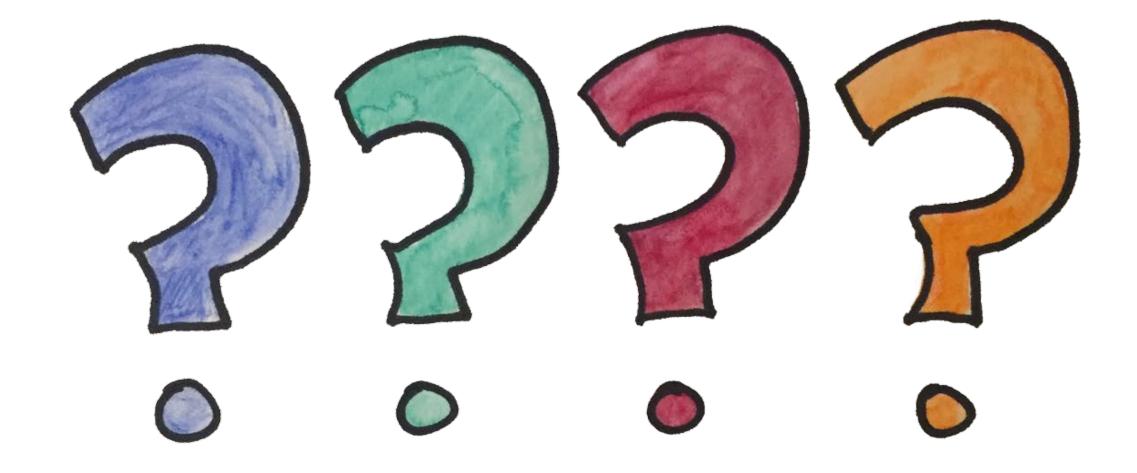
#### FCT

Could we link with CDT for Unit 1 when pupils make the kitchen utensil as FCT are learning about basic kitchen equipment?

aspiration 🔽 purpose



Awareness I drive base aspiration in purpose in trust



awareness drive aspiration purpose trust







Expand our range of partners to better meet the needs of all young people for learning, life and work.

### Partnerships

Priority Area	Timescale	Outcome/Impact
Business Partners	2023 &	Increase our business partners and evaluate the impact they have on the curriculum and pupil outcomes.
Faculty Partners	2024	Understand the impact of current faculty partnerships and establish a key partner for each faculty.
Local Community Involvement	2023 &	Analyse community involvement and create further opportunities to work with the local community.
Partnership Agreements	2024	Create a partnership agreement to outline the purpose, aims, roles and responsibilities of partnership working.

How well are we working with learners, parents and carers, employers, colleges, and other partners to develop an effective approach to careers education which supports them into sustained positive destinations? (HGIOS? 4 3.3 – challenge question)

awareness 🚨 drive 😕 aspiration 🌈 purpose 🚨 trust

### Craigmount Career Conversations #CCC

### Rationale

- Regular and meaningful engagement with a wide range of industries.
- Open to all students, regardless of pathway selection.
- Creates an opportunity for a collaborative approach from SDS, DYW and PSE.
- Creating naturally occurring links for curriculum planning and delivery, work placements, trips and job opportunities.

### Roadmap

- October December 1 session every 3 weeks
- January March 1 session every 2 weeks
- ✤March June 1 session every week

#### <u>Year 2</u>

- Calendar of events shared in advance and mapped against key activities in the school year.
- Podcasts and parental engagement fully embedded.



Expand our range of partners to better meet the needs of all young people for learning, life and work.

### Craigmount Career Conversations #CCC

Logistics

- 20-30 minute engagement with a visiting speaker, focussing on their sector or organisation, their journey to get there, skills, qualifications and training they went through, with time for question and answer.
- 10.25 10.50 Pupils who sign up would be marked out of class and miss tutor time and 10 minutes of period 3.
- Talks will take place in the Staff Room and will rotate days to limit impact on the same classes being missed.

### Example

- Representative from SKY PLC
- Thursday 23 November
- 2 week sign up period advertised on Sway Update, year group teams pages, twitter, PSE lessons
- Pupils would sign up via a form. Some students may be targeted via PSE, SDS or tutor teacher.





Expand our range of partners to better meet the needs of all young people for learning, life and work.

### Craigmount Career Conversations #CCC

### Progress

- Developing Young Workforce Twitter page established.
- First 3 dates booked between Oct-Dec.
- Procedure of advertising, sign-up and logistics confirmed.

### **Next Steps**

Partnership Agreements to be signed with all contributors.

Pupil media team recording podcasts and vlogs to widen reach to parents who students who couldn't sign up.

Audit sent to parents and local community to expand network and gain vital support, feedback and

Awareness I drive base aspiration in purpose I trust







#### Treasurers Report, 4 October 2023

Treasurers' summary & highlights:

- Overview of current funds balance
- 200 Club balance; £1 retained for account closure
- Petty Cash balance; nil

*Treasurer* 30<sup>th</sup> September 2023

Balances at 30/09/23	£
Treasurers Account	2,912.36
200 Club	1.00
Petty Cash	0.00
Total	2,913.36

Grant Applications	Date	Purpose	Amount	Outcome
The <i>Fundraising Committee</i> shall confirm which applications are	tbc	tbc	tbc	tbc
approved and the status thereof at each meeting				
Tbc				

Income to date	Date	Purpose	Amount	Notes
See detailed I&E statement that follows				
Total			£1,772.60	

Expenditure to date	Date	Purpose	Amount	Notes
See detailed I&E statement that follows				
Total			£3,074.60	

Committed spend	Amount	Date	Notes	
CHS Wish List – other items for	£tbc	Before end session	Committee to	
approval		2023	confirm	
Total	£(tbc)			