



Craigmount High School Computer Network

Responsible Use by Students

1. All students have access to the services provided by the Craigmount High School Computer Network. These include personal file storage, printing, electronic mail, access to the World Wide Web and Office365. All access is a privilege and not a right. The school will use its best endeavours to prevent unacceptable material being seen by students, through the use of filtering programs and by other means, but cannot guarantee that this will never happen.
2. Students will be able to access the online tools available via Office365 using their school username and password both at home and in school. office 365 tools provide a safe way for us to connect, share content, access homework, participate in discussions and receive class information. It will not be used as a social network like Facebook. These tools will be used for strictly educational purposes only.
3. Students may also make use of other online learning environments or apps in a variety of subject areas within Craigmount. All websites and apps are to be used strictly for educational purposes only.
4. You must comply with the general “Netiquette” rules of the Internet community. These include, but are not restricted to, the following:
 - Be polite.
 - Use appropriate language; do not swear or use vulgar language.
 - Do not harass or disrupt other users.
 - Do not reveal the home address or telephone number of anyone (including yourself).
5. You must not intentionally violate any network security or interfere with the system performance in any way. You must not attempt to access another user’s files and must never pretend to be another user by attempting to find and use their password, or by any other means. **Never** reveal your password to anyone.
6. Online communication via any of the online environments used in school is not guaranteed to be private. The school reserves the right to monitor the content of all electronic communication.
7. Before any student can begin to use the school network facility, they must agree to the terms in this document via the online iPad and ICT form .

The school retains the right to monitor and log electronically any or all use of the school network and the Internet. Unacceptable use of the network resources could result in the immediate cancellation of privileges and removal of your network access either temporarily or permanently. Such decisions by the school are final.